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AUTHOR Knell, Suzanne; Scogins, Janet

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ABSTRACT

Field-tested in libraries nationwide, the 13 strategies in this hands-on book are designed to help librarians create effective and accountable adult literacy programs. These step-by-step assessment tools will help in: identifying and evaluating the skill levels of learners; making program changes based on users' aptitudes; writing thorough and convincing grant proposals based on results; and meeting the needs of learners, instructors, and funders with a first-rate adult literacy program. The tools are organized into two main sections. The first section includes tools intended to be used at or near intake to assess the entry level skills of learners, identify and set learning goals, and follow up with learners after they have completed or left the program. The second section includes tools designed to measure learner progress. These tools present examples of checklists, matrices, and surveys, as well as ways to measure progress in such areas as technology skills, library use, reading, writing, and English language skills. The beginning of each section outlines the purpose, strengths, and projected outcomes of the tools in that section. Then, each tool is presented with accompanying comments. General procedures to follow are outlined in an introductory section. Includes resources and an index. (AEF)

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